2016 Asia Regional Clinical Legal Education (CLE) Summer School Agenda
Chiang Mai Hill Hotel, Chiang Mai, Thailand
9th-18th June 2016

Outcomes:
- Provide platform to share regional experiences about the achievement and challenges of CLE programs, and discuss ways to overcome the challenges;
- Provide space for CLE networking in regional and international level for future collaboration, partnership, and support;
- Participants understand the administration of different types of CLE programs including in-house clinics, community teachings, externships and simulations;
- Participants to design the CLE courses suited their needs and resources available;
- Participants to develop/strengthen the CLE programs strategic plans;
- Provide lawyering skills needed for different types of CLE programs;
- Participants to understand the benefits of monitoring and evaluating the CLE programs;
- Provide tools for CLE programs monitoring and evaluation; and
- To build up capacity of the participants on proposal writing for funding purpose.

Thursday 9th June 2016 (DAY 1) – Overview and Introduction	
Time	**Agenda**
13:00 – 13:20	Registration
13:20 – 13:40	Meet and Greet *Session Outcome:* • To make the participants feel comfortable and get to know each other
13:40 – 14:00	Overview and Goals of the CLE Summer School Reflective Report Due
14:00 – 15:00	Session 1: Reflective Journal and Effective tools for CLE Programs *Session Outcomes:* • Understand the purpose of the reflective journal and due date; • Know different effective tools for information maintenance and sharing; and • Know how to use Dropbox and Google Drive
15:00 – 15:15	Refreshment Break
15:15 – 16:30	Session 2: Presentations of University Partners CLE Programs and Strategic Plans *Session Outcome*: • University partners to present about their CLE programs/clinic/integrating CLE methodologies in different subjects/CLE activities including challenges, supports needed.
16:30 – 17:00	Daily Debrief and Evaluation
19:00 – 21:30	Welcome Dinner

Friday 10th June 2016 (DAY 2) – CLE Programs Administration	
Time	**Agenda**
08:30 – 09:00	Registration
09:00 – 09:20	Energizer
09:20 – 10:45	Session 1 : CLE Programs Administrative Structures *Session Outcomes:* • Understand the administrative structures of each type of CLE Programs; • Be able to design the administrative structures for their CLE Programs; and • Appreciated the importance of effective administrative structures.
10:45 – 11:00	Refreshment Break
11:00 – 12:00	Session 2 : CLE Programs Proposal Writing *Session Outcome*s: • Understand how to write the proposal for funding purpose; and • Know financial resources to propose the proposal.
12:00 – 13:00	Lunch
13:00 – 15:00	CLE Programs Proposal Writing - continue
15:00 – 15:15	Refreshment Break
15:15 – 16:30	Session 3 : CLE Programs Course Accreditation *Session Outcome*s: • Identify procedure and step to make their CLE Programs accredited; • Understand important keys to maintain CLE Programs; and • Appreciate the course accreditation as the way to ensure the sustainable of the CLE Programs.
16:30 – 17:00	Daily Debrief and Evaluation
Saturday 11st June 2016 (DAY 3) – Supervision and Mentoring	
Time	**Agenda**
08:30 – 09:00	Registration
09:00 – 09:20	Energizer
09:20 – 10:45	Session 1 : CLE Program Supervision and Mentoring *Session Outcome*s: • Know the models of supervision and then elements needed for effective supervision and mentoring policy for in-house clinic, community teaching clinic, externship clinic, and simulation clinic; • Identify the characteristics of good supervisors; • Develop supervision and mentoring policy for their clinics; and • Appreciate the importance of having supervision policy in the CLE clinics.
10:45 – 11:00	Refreshment Break
11:00 – 12:00	CLE Program Supervision and Mentoring
12:00 – 13:00	Lunch
13:00 – 15:00	CLE Program Supervision and Mentoring
15:00 – 15:15	Refreshment Break
15:15 – 16:30	CLE Program Supervision and Mentoring
16:30 – 17:00	Daily Debrief and Evaluation

Sunday 12th June 2016 (DAY 4) – Monitoring and Evaluation	
Time	**Agenda**
08:30 – 09:00	Registration
09:00 – 09:20	Energizer
09:20 – 10:45	Session 1 : Monitoring and Evaluating CLE Programs *Session outcome*: • Provide the participants with different instruments the participants can use and how to analyze findings; and • Appreciate the benefits and importance of monitoring and evaluating the CLE Programs
10:45– 11:00	Refreshment Break
11:00 – 12:00	Monitoring and Evaluating CLE Programs
12:00 – 13:00	Lunch
13:00 – 15:00	Monitoring and Evaluating CLE Programs
15:00 – 15:15	Refreshment Break
15:15 – 16:30	Monitoring and Evaluating CLE Programs
16:30 – 17:00	Daily Debrief and Evaluation
Monday 13rd June 2016 (DAY 5) – Case Management	
Time	**Agenda**
08:30 – 09:00	Registration
09:00 – 09:20	Energizer
09.15-10.00	Session 1: What is Case Management? *Session Outcomes:* • Understand the scope of case management from start to finish; • Understand a legal aid context; • Understand the process of case management from client intake to post-resolution; • Know and appreciate the need to collect and analyse data; • Identify the organizations that must engage in case management; and • Understand and appreciate the need of legal aid office, pro bono lawyers, legal aid clinics, etc. to engage in case management.
10.00-10.45	Session 2 : Case Management in the Big Picture *Session Outcomes:* • Understand why a lawyer's duty to their client and their fellow lawyers can't be fulfilled without accurately recording data and managing it in a case file; • Understand how a legal aid organization, law clinic, etc. must have accurate data to improve and expand their services in the future; • Caring about case management; and • Provide perception of case management as "extra work" and how to make individuals and organizations see the value of case management.
10.45-11.00	Refreshment Break

11.00-12.00	Session 3 : Client Intake Forms _Session Outcomes;_ - Understand what data should be captured in a client intake form; - Understand what should be asked of clients in order to understand their needs; - Be able to design a client intake form; - Sensitivities to consider/client-centered lawyering; and - Relate interaction with clients to the principles of client-centered lawyering; importance of first impression with clients; sensitivity of marginalized groups.
12.00-13.00	Lunch
13.00-14.00	Session 4 : Case Logs _Session Outcomes;_ - Understand what data should be captured in a case log; - Understand what a case log is/can be and how it should capture major case developments, client data, evidence, etc. - Be able to design a case log form; and - Understand the format and use of electronic systems for case logs.
14.00-15.00	Session 5 : Practicing Case Management for Professional Responsibility _Session Outcomes;_ - Understand the individual roles in case management; - Understand the roles of lawyers and administrative staff; - Understand the principles of professional responsibility and how they relate to case management; and - Understand the relationship of case management and time management.
15.00-15.15	Refreshment Break
15.15-16.30	Practicing Case Management for Professional Responsibility – continue
16.30-17.00	Daily Wrap up and Evaluation
Tuesday 14th June 2016 (DAY 6) – Ethical Practice of Client-Centered Lawyering	
08:30 – 09:00	Registration
09:00-09:15	Energizer
09:15-10:30	Session 1 : Introduction to ethical practice of client-centered lawyering _Session objective:_ - Explore the concept of client-centered lawyering as a means of ensuring access to justice and furthering the objectives of an ethical legal profession; - Understand how lawyers can achieve the objective of acting in a client's best interests while ensuring we foster client autonomy; and - Emphasizes empowerment (of the lawyer, client and potentially of the community) as one of the outcomes of client centered lawyering approach.
10:30-10:45	Moring Break

Time	Agenda
10:45-12:15	Session 2 : Meeting clients and trusting a lawyer *Session Objective:* • Explore the basic skills needed by a legal practitioner to develop a client's trust and respect; and • Understand the context of a lawyer's ethical obligations and the higher standards expected of members of the legal profession.
12:15-13:15	Lunch
13:15-14:15	Session 3: Lawyering in practice – Experiences of legal ethics & client centered lawyering. *Session Outcomes:* • Trainers to share experiences, involving the lecturers/ local lawyers and allowing them time to share their experiences; and • Draw on local examples and practices as a means to identify current and potential ways to ensure ethical client centered lawyering.
14:15-15:30	Session 4 : Duty of confidentiality & legal professional privilege *Session Outcomes:* • Understand the key elements of the duty of confidentiality and the issues arising when the duty conflicts with other duties owed by the lawyer; • Understand underlying societal rationale for the existence of the duty of confidentiality, as well as what happens when this duty creates a conflict between the client and the lawyer's interests and other duties.
15:30-15:45	Afternoon Break
15:45 – 16.45	Session 5 : Avoiding conflict of interests *Session Outcomes:* • This is an interactive, values strengthening and practical skill building session which will focus on:- Should legal practitioners act for their own family members? How can a conflict of interest be dealt with after it has occurred?
16:45-17:00	Wrap up and evaluation (5 'Take away' for sharing next morning)
Wednesday 15th June 2016 (DAY 7)- Ethics and Professional Responsibilities in Clinic	
Time	**Agenda**
08:30 – 09:00	Registration
09:00 – 09:15	Session 1: Recap on Day 1 - 5 'Take away' sharing

09:15-10:45	Session 2: Sources of Ethics Lawyers - Duties to the Court *Session Outcomes*: • Identify the duties to court; • Understand and appreciate roles of lawyers as officers of the court; • Understand possible conflict between duties to court and duties to client; • Understand the possible consequences, or negative outcomes of breaching duties to the court; • Identify possible situations and causes of conflict; • Have a guide for understanding how to deal with those conflicts; and • Understand and appreciate the importance of supporting the integrity of court processes.
10:45-11:00	Morning Break
11:00-12:15	Session 3: Duties to the Court – continue
12:15-13:15	Lunch
13:15- 14:30	Session 4: Working with Clients in Trauma *Session Outcomes:* • Explore and provide initial insights and guidance for lawyers on ethical, effective methods as well as challenges when working alongside clients in trauma.
14:30-14:45	Afternoon break
14:45 – 16:15	Session 5: Duty to the Administration of Justice *Session Outcomes:* • Bring together the various elements discussed over the 2 days under the umbrella of 'the duty to the administration of justice'; • Understand how to move forward and work to ensure that these client cantered and ethical principles are further put into practice.
16:15-16:30	Wrap-up & evaluation
**Thursday 16th June 2016 (DAY 8) – CLE Models**
Time	**Agenda**
08:30 – 09:00	Registration
09:00 – 09:20	Energizer
09:20 – 10:45	Session 1 : Different types of CLE Models *Session Outcomes:* • Understand the purposes of different types of CLE Programme; • Understand the differences of each model; and • Identify CLE model suits their universities best
10:45 – 11:00	Refreshment Break
11:00 – 12:00	Session 2 : CLE Course Model – In-House Clinic Programme *Session Outcomes:* • Understand the academic (class room) and service components of the in-house clinic; and • Explore to in-house clinic syllabus examples

12:00 – 13:00	Lunch
13:00 – 14:00	Session 3 : CLE Course Model - Community Teaching/Street Law Programme *Session Outcomes:* • Understand the academic (class room) and service components of the community teaching clinic; and • Explore to community teaching clinic syllabus examples
14:00 – 15:15	Session 4 : CLE Course Model - Externship Programme *Session Outcomes:* • Understand the academic (class room) and service components of the externship clinic; and • Explore to externship clinic syllabus examples
15:15 – 15:30	Refreshment Break
15:30 – 16:30	Session 5 : CLE Course Model – Simulation Clinic *Session Outcomes:* • Understand the academic (class room) and service components of the simulation clinic; and • Explore to simulation clinic syllabus examples
16:30 – 17:00	Daily Debrief and Evaluation

Friday 17th June 2016 (DAY 9) - CLE Programmes Course Design	
Time	**Agenda**
08:30 – 09:00	Registration
09:00 – 09:20	Energizer
09:20 – 10:45	Session 1 : Course Design – Participants design CLE courses *Session Outcomes:* • Participants to design the CLE courses; and • Identify ways to make the CLE course accredited
10:45 – 11:00	Refreshment Break
11:00 – 12:00	Course Design – Participants design CLE courses (continue)
12:00 – 13:00	Lunch
13:00 – 15:00	Course Design – Participants design CLE courses (continue)
15:15 – 15:30	Refreshment Break
15:30 – 16:30	Course Design and Feedback
16:30 – 17:00	Daily Debrief and Evaluation

Saturday 18th June 2016 (DAY 10) – SEACLEA	
Time	**Agenda**
08:30 – 09:00	Registration
09:00 – 12.00	Opportunity to work with SEACLEA
12:00 – 13:00	Lunch